

**Summary of the decisions taken at the meeting  
of the Executive held on 3 August 2009**

1. Date of publication of this summary:-

4 August 2009

2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rule 16 (and not therefore subject to the call-in procedure):-

None

3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):-

Noon on Friday 7 August 2009

4. Notes:-

- (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from the Head of Legal and Democratic Services);
- (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
- (c) Call-in can be requested by any six non-executive members of the Council.
- However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
- (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
- (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**M Harpley  
Chief Executive**

## Decisions

Agenda Item No.	Agenda Item and Recommendations	Decision
6	<p><b>Planning for Swine Flu Pandemic</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <ol style="list-style-type: none"> <li>1) Note that the government may consider extending self certification from 7 days to 14 days and that a signed medical certificate will not be required.</li> <li>2) Utilise the ICT contingency reserve to fund expenditure of £15 000 to upgrade the IT infrastructure and ensure that home working is available to all who need it.</li> <li>3) Agree to provide mutual aid and assistance to the PCT as requested which will include making available the locations noted in the report as antiviral distribution centres and redeploying staff if requested provided those staff have the same level of protection as NHS staff. To agree that mutual aid be made available to neighbouring local authorities subject to local circumstances and availability.</li> <li>4) Agree that the trigger for activating the Council's Pandemic Flu Plan will be when the first case is reported in a current employee.</li> <li>5) Agree that if necessary all Executive powers be delegated to an urgency committee made up of any three of the Executive which shall include the Leader or Deputy Leader of Council if possible.</li> <li>6) Recommend to Council that in the event of an ongoing emergency an Emergency General Purpose Committee be</li> </ol>	<p>Recommendations agreed, subject to the amendment to recommendation 3: after second sentence insert 'provided neither compromise our ability to provide essential services'.</p>

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	<p>constituted to make any decisions the Council is able to make which are not part of the Executive functions or reserved in legislation to full Council. The composition of the Emergency General Purpose Committee would be the Leader of Council with any member of the Executive as substitute, the Deputy Leader with any member of the majority group as substitute and the Leader of the opposition, with any member of the opposition group as substitute.</p>	
7	<p><b>Planning for Gypsies, Travellers and Travelling Show People in the South East</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <ol style="list-style-type: none"> <li>1) Raise no objection to the South East England Partnership Board's recommendations to the Secretary of State for Communities and Local Government;</li> <li>2) Endorse this report as the Council's formal response to the Secretary of State;</li> <li>3) Note the need for partnership working and key stakeholder involvement in preparing planning and housing policy for Gypsies, Travellers and Travelling Showpeople and in identifying suitable sites and appropriate means of site delivery.</li> </ol>	Recommendations agreed

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8	<p><b>Food Waste Recycling Service</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <ol style="list-style-type: none"> <li>1) Approve the policies set out for the food waste recycling scheme using the existing brown bin</li> <li>2) Note the changes in rollout strategy due to delays in the provision of the outlet</li> <li>3) Note the proposed rollout programme of food waste recycling from October 2009</li> </ol>	<p>Recommendations agreed</p>
9	<p><b>Rural Affordable Housing and Improvement Plan Update</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <ol style="list-style-type: none"> <li>1) Note the outcomes of actions arising from each of the three additional resolutions made at the Executive meeting of 11 May 2009 following its consideration of the Rural Affordable Housing and Exception Sites</li> <li>2) Endorse a revised Rural Affordable Housing Improvement Plan that incorporates the research and activities undertaken following the additional actions agreed at the Executive meeting of May 2009.</li> </ol>	<p>Recommendations agreed</p> <p>Additional action: Portfolio Holder to report progress to Leader of Council every 3 months.</p>
10	<p><b>Place Survey 2009 Results</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <ol style="list-style-type: none"> <li>1) Note the results of the 18 national indicators as measured by the Place Survey.</li> </ol>	<p>Recommendations agreed</p>

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	<p>2) Note the results of the 4 national indicators that are included within the Oxfordshire Local Area Agreement.</p> <p>3) Request relevant officers take appropriate steps to address areas for development or improvement as identified.</p>	
<b>11</b>	<p><b>Performance Management Framework Quarter 1 Report</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <p>1) Confirm that the responses in paragraph 2.1 to the issues raised in the 2008/09 Annual Performance Report are satisfactory or to request any further information or action.</p> <p>2) Note the many achievements referred to in paragraph 1.3.</p> <p>3) Agree officers' report in the second quarter report performance report on the items shown in paragraph 1.4 where performance did not meet the required target or there are issues of concern.</p>	<p>Recommendations agreed</p> <p>Additional action: Councillors Wood, Macnamara and Morris to be provided with a monthly high level variance analysis of car parking income.</p>
<b>12</b>	<p><b>2009/10 Projected Revenue &amp; Capital Out turn at 30 June 2009 and 2008/09 Treasury Management Annual Report</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <p>(1) Note the projected revenue &amp; capital position at June 2009.</p> <p>(2) Note the performance against the 2008/09 investment strategy and the financial returns from each of the 3 funds detailed in Appendix 1 and 2.</p>	<p>Recommendations agreed</p>

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	(3) Note the Q1 performance against 2009/10 investment strategy.	
13	<p><b>Request for Funding for Temporary Accommodation from CDC Capital Receipts</b></p> <p><b>Recommendations</b></p> <p>The Executive is recommended to:</p> <p>1) Approve a Supplementary Capital Estimate for the schemes detailed below, to be funded from earmarked Capital Receipts set-up from the sale of Temporary Accommodation premises.</p> <ul style="list-style-type: none"> <li>• Capital funding for 365, Warwick Road, Banbury - £74,000</li> <li>• An Acquisitions Scheme for temporary accommodation - £430,000 (maximum budget)</li> <li>• An Acquisitions Scheme for move on accommodation for young people with high support needs –cost based on tender quotations</li> </ul>	Recommendations agreed